



**DATE:** JANUARY 11, 2021  
**SUBJECT:** LETTER OF CLARIFICATION NUMBER 1  
**RE:** RFP NO. 2021-006 PROFESSIONAL CONSULTING SERVICES FOR UNIFIED  
DEVELOPMENT CODE UPDATE  
**OWNER:** CITY OF EDINBURG  
**TO:** ALL PROSPECTIVE PROPOSERS

**THIS LETTER OF CLARIFICATION IS ISSUED FOR THE FOLLOWING REASON:**

The following questions and City of Edinburg responses are hereby incorporated and made part of the Request for Proposal:

**QUESTION 1:**

Page Limitations – Page 9 of the RFQ Requirements, Section d) states: The submittal should demonstrate experience with the application of form-based zoning codes in an urban context. Using a **maximum of three pages**, describe... etc.

Is there a page limitation for any of the other sections or a page limitation for the entire submittal?

**ANSWER:**

There are no other page limitations for this RFP.

**QUESTION 2:**

**Zoning Map Recommendations** – Please clarify if this is an Update or will it need to be developed from scratch?

**ANSWER:**

The Unified Development Code and Zoning Map were adopted in 2007. The Consultant will work with City Staff to revise the proposed zoning map into a final recommended zoning map. It is anticipated that the recommended zoning map will be circulated and tested, and revisions proposed to address effectiveness, appropriateness, practical and legal problems, and inadvertent impacts.

The proposed new zoning map will require public input. When the public is included in the review of drafts, the staff will arrange and Consultant shall facilitate public meetings.

**QUESTION 3:**

**Future Land Use Updates, Review of the Comprehensive Plan** – Can you clarify or provide any additional information?

**ANSWER:**

The Consultant will work with staff to revise the Future Land Use Map into a final recommended Future Land Use Map, incorporating standards and regulations in the updated Code. The City currently has an existing Comprehensive Plan, most recently updated in 2005. The City has been working with Texas A&M Engineering Extension Service (TEEX) since July 2019 on recommendations for updating the Comprehensive Plan. The City is scheduled to adopt the Comprehensive Plan Recommendations in the very near future.

WHEN ISSUED, LETTER(S) OF CLARIFICATIONS SHALL AUTOMATICALLY BECOME A PART OF THE BID DOCUMENTS AND SHALL SUPERSEDE ANY PREVIOUS SPECIFICATIONS AND/OR PROVISIONS MADE. IT IS THE RESPONSIBILITY OF THE PROPOSERS TO ENSURE THAT THEY HAVE OBTAINED ANY SUCH PREVIOUS LETTERS ASSOCIATED WITH THIS SOLICITATION. IF YOU HAVE ANY QUESTIONS REGARDING FURTHER CLARIFICATIONS FOR THIS SOLICITATION, PLEASE CONTACT ME AT [lfuentes@cityofedinburg.com](mailto:lfuentes@cityofedinburg.com) OR (956) 388-1895 EXT. 8972.

SINCERELY,



Lorena Fuentes  
Assistant Purchasing Manager  
Finance Department